Future Forces
EXHIBITION & FORUM
www.future-forces.org

21 – 23 October 2026
PVA EXPO PRAGUE
Czech Republic

Please submit by email to:
info@future-forces.org

EXHIBITOR APPLICATION FORM

EXHIBITOR DETAILS

Company/Organisation: .....

Address: ..... Website: .....

Town/City: ..... Postal Code: .....

Country: ..... VAT ID/TAX ID: .....

Contact Person: ..... Job Title: .....

E-mail: ..... Phone: .....

Billing Address (If different from above): .....

.....

☐ Exhibitor ☐ Co-exhibitor of:

☑ **Registration Fee**
Exhibitor/Co-exhibitor: 350 €
By submitting this form, registration fee will be charged to each exhibitor and co-exhibitor. The registration fee includes processing of the application form, basic exhibitor profile in the FF catalogue and on the FF website, a possibility of sharing PR articles and ads on the FF website and other FF communication channels, e-invitation to the exhibition for customers and business partners, entry to places with limited access (FF party, expert events, etc.).

EXHIBIT SPACE ORDER

We order exhibit space: ____ m × ____ m = ____ sqm

The exhibit space does not include the stand construction, equipment, technical connections or services.
The minimum exhibit space is 9 sqm.
Within joint expositions (Associations, National Pavilions, Clusters etc.) the minimum exhibit space per exhibitor is 6 sqm.

Indoor Exhibit Space:

☐	1 side open (Row)	**230 €/sqm**
☐	2 sides open (Corner)	**260 €/sqm**
☐	3 sides open (Peninsula)*	**300 €/sqm**
☐	4 sides open (Island)**	**325 €/sqm**

Outdoor Exhibit Space:

☐	**115 €/sqm**

** The minimum order of Peninsula exhibit space is 18 sqm.*
*** The minimum order of Island exhibit space is 36 sqm.*

OBLIGATORY ORDER

By signing this application, the exhibitor/co-exhibitor accepts the General Terms and Conditions of the exhibition. All prices are 21% VAT excluded.

Authorized signature

Title, First Name, Last Name

Job Title

Place and date

STAND CONSTRUCTION:

☐ We will use offer of the Organizer

☐ We will use own stand construction or appoint external contractor

☐ To be determined

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GENERAL TERMS AND CONDITIONS

Article I
Event Organizer

Future Advanced Technologies Institute
Brigádníků 44/2, 100 00 Prague 10, Czech Republic
(Hereinafter "the Organizer")

Article II
Registration and Allocation of Exhibition Space

1) The registration application sent to the Organizer shall be binding upon the Exhibitor/Co-exhibitor. The Organizer shall be entitled to decide whether the registration application will be accepted, accepted in a reduced form, or rejected, without having to give the reason of its decision.
2) The rent must be paid by the due date mentioned on the invoice. If the rent is not paid, the exhibitor will not be handed over the exhibition space for stand-fitting works.
3) If the rent is not paid by the due date mentioned on the invoice, the Exhibitor´s default shall be deemed to constitute a substantial breach of its contractual obligations and the Organizer shall be entitled to withdraw from the Contract. In such cases, the registration fee will not be reimbursed.
4) The Exhibitor undertakes to fulfil all obligations arising from its own participation and the participation of its Co-exhibitors and companies hired to carry out stand-fitting works or transport exhibits. Any changes shall be subject to a prior consent of the Organizer.
5) The Organizer reserves the right to change the location or size of the exhibition space even after its allocation and confirmation to the Exhibitor.
6) The rates shown in the registration form include the exhibition space rent, related utilities (heating, lighting etc.), event promotion, and organizational and technical support of the event.

Article III
Exhibition Space Rent

1) The exhibition space rent rates are always shown in the registration form and/or in the Organizer´s offer. The area is rounded up to the nearest square meter. The minimum area of an individual stand is 9 sqm. The minimum area of any individual segment of a joint/collective stand (associations, national stands, professional guilds etc.) is 6 sqm.
2) The Exhibitor shall not make the allocated space available to a third party without a prior consent of the Organizer.
3) If the Exhibitor cancels its registration, its registration fee will not be reimbursed. If the Exhibitor cancels its participation after having been allocated exhibition space, it shall be charged a cancellation fee equal to 100% of the rent, which the Exhibitor shall be obliged to pay immediately.

Article IV
Payment Terms and Conditions

The Exhibitor undertakes to pay the event´s Organizer for all services rendered by the due date mentioned on the invoice

Article V
Exhibits

1) The term "exhibits" as used herein shall be deemed to denote products, goods, or titles to non-material assets which have been registered in a binding manner and displayed in the area allocated by the Organizer, and which meet the event´s nomenclature.
2) Exhibits must be displayed without any price tags or labels. The Exhibitor must protect its exhibits against theft.
3) Exhibits will be brought to and taken from the exhibition site in accordance with the Organizer´s instructions. The disposal of any exhibits and/or stand-fitting materials by the Organizer shall be subject to a disposal fee.
4) Exhibits and other materials shall always be taken over and accepted by the Exhibitor. If the Exhibitor and/or its authorized representative are not present, exhibits and other materials will be unloaded and placed in the assigned area at the Exhibitor´s risk.

Article VI
Stand-fitting, Installation and Disassembly of Stands, Installation of Exhibits

1) The dates and daily hours of stand-fitting, assembly/disassembly and installation works shall be determined by the Organizer. Any exemptions from the above timetable shall be granted by the Organizer upon request of the Exhibitor or its authorized representative. The Exhibitor or its authorized representative shall bear any extra costs connected therewith. When carrying out stand-fitting works or demonstrating exhibits the Exhibitor shall comply with technical and safety regulations and organizational instructions of the Organizer. If the Exhibitor fails to comply with the above regulations and instructions, the Organizer will not permit the stand to be opened and used.
2) The official stand-fitting contractor is Progres Partners Advertising, s.r.o. If the Exhibitor chooses a stand-fitter other than the official one, it shall be held fully responsible to the Organizer for the stand-fitter´s activities and operations on the exhibition site, in particular for its compliance with occupational safety regulations and the stand assembly and disassembly timetable. The assembly and disassembly dates are presented in organizational instructions of the Organizer.
3) Access to wall-mounted hydrants, fire alarms, fire extinguishers and other safety devices and equipment must not be obstructed. Any tampering with or interventions into exhibition halls and free/unoccupied areas shall be prohibited.
4) The maximum stand height is 3 m, and any deviations therefrom shall be subject to an exclusive approval of the Organizer. If the planned stand height exceeds 3 m, the Exhibitor shall be required to submit a technical design of the stand, including its ground plane and side views, to the Organizer for approval.
5) The architectural design and operation/use of the stand must not disturb or interfere with neighbouring stands. The stand structure must not expand beyond the ground plane contour of the rented space even above the ceiling structure level. As to two-floor stands, the Exhibitor shall be required to submit a design approved and confirmed by an authorized structural engineer.
6) The Exhibitor shall be obliged to order water supply, sewage collection, electricity supply and other utilities only from the Organizer.
7) The Exhibitor shall be responsible for all pieces of equipment borrowed from the Organizer and to return them undamaged after the event.
8) The Exhibitor shall be obliged either to rectify any damage to the stand area, equipment of the Organizer or the exhibition site at its own expense, or pay for the damage.
9) The disassembly date must be adhered to and complied with at all costs. **Disassembling the stand and its parts or taking exhibits away during the exhibition shall not be permitted, and any non-compliance shall be punishable by a penalty equal to EUR 1 000.**
10) When disassembling the stand, the Exhibitor (contractor) shall make sure that all stand-fitting and packaging materials are taken away from the exhibition site. Containers/skips are to be used solely for normal small-sized waste. Upon an order placed in advance, the Organizer can arrange disposal of unusable materials and waste in the stand area. The Exhibitor shall be charged for the disposal of any waste remaining in the stand area/on the exhibition site after the disassembly.

Article VII
Promotion and Entry in the Catalogue

1) The Exhibitor shall be entitled to promote its products only at its own stand. Any promotion outside the Exhibitor´s own stand may be ordered in advance form the Organizer.
2) All types on non-standard presentations, whether taking place at the Exhibitor´s own stand or outside it, which produce noise, dust, fumes, and vibrations, or which pose a nuisance to or disturb normal operations taking place on the exhibition site (e.g. running machines, video clips, music, fashion shows etc.) shall be subject to the Organizer´s approval. The Organizer shall be entitled to restrict or ban such presentations, its prior approval notwithstanding. Acoustic promotion shall be subject to a prior written approval of the Organizer. Placement of company banners, distribution of leaflets, or displaying promotional and informational materials outside the Exhibitor´s own stand shall be permitted for a consideration. The Organizer shall be entitled to ban all unapproved promotion, or have it removed at the Exhibitor´s expense.
3) Subject to its compliance with the registration deadline, the Exhibitor shall be entitled to have its name included in the event´s catalogue, namely in the alphabetical list of exhibitors and in the list dividing the exhibitors into groups by the industry, which is published by the Organizer. Any other presentation of the Exhibitor in the catalogue shall be subject to a consideration.

Article VIII
Liability for Damage, Insurance

The Organizer shall not be held liable for any loss, damage or destruction of exhibits, stand equipment, goods or packages sustained by the Exhibitor or its Co-exhibitors, regardless of whether such loss, damage or destruction occurs before, during or after the event. To this end, the Exhibitor is recommended to arrange an insurance policy at its own discretion.

Article IX
Final Provisions

1) In the event the Organizer is unable to open the event or any part thereof, or guarantee that it will proceed as planned or take place on the whole exhibition site or any part thereof or at another venue due to circumstances beyond its control ("force majeure"), it shall immediately notify the Exhibitor. The Exhibitor shall not be entitled to claim any compensation for damage sustained. The Organizer shall be entitled use the payments made by the Exhibitor to cover the costs incurred. If possible, the Exhibitor has a right to have the Organizer's obligations preformed at another suitable date, for which purpose the unconsumed part of the Exhibitor's payments shall be used.
2) The Exhibitor may lodge a complaint with respect to works and services provided by the Organizer to the authorized representative of the Organizer without any unnecessary delay, but in any case not later than before the end of the event. If it fails to do so, its right to do so shall be rendered null and void.
3) Unless stipulated otherwise herein and in cases of a breach of any provisions of the General Terms and Conditions, the Organizer shall be entitled to ban the Exhibitor from further participation in the event. In such cases, the Exhibitor shall not be entitled to any compensation of damages or reimbursement of the rent it has paid.